

Bolton Symphony Orchestra Risk Register

Date last reviewed

13/11/2009

No.	Risk identified	Probability	Consequences	Impact/ Timescales	Control measure	Comments	Impact/Timescales
BSO1	Loss of conductor	L	H	Immediate	BSO has an assistant conductor who would be used. In addition, BSO is covered by the terms of the "Abandonment" clause of its insurance policy, where the Orchestra would be reimbursed by up to £2,000.		Immediate Affects next concert
BSO2	Loss of programmed soloist	M	M	Immediate	Review with Artistic Director and either replace `like for like` or consider alternative programme. In addition, BSO is covered by the terms of the "Abandonment" clause of its insurance policy, where the Orchestra would be reimbursed by up to £2,000.		Medium Likely to cause problem within 6 months
BSO3	Loss of concert venue	L	H	Long term	Regular contact takes with key venues to ensure effective long term planning. In addition, BSO is covered by the terms of the "Abandonment" clause of its insurance policy, where the Orchestra would be reimbursed by up to £2,000.		Long term Likely to cause problem within 12 months
BSO4	Loss of Chairman	L	L	Long term	Elect new chairman at next AGM		
BSO5	Loss of Administrator	L	H	Immediate	Set up steering group from within Orchestra in order to establish course of action and deal with immediate issues. Laymans guide to Administrators role to be prepared		
BSO6	Loss of Treasurer	L	M	Immediate	Immediate replacement to be found from Committee. Laymans guide to Treasurer's role to be prepared		
BSO7	Loss of Librarian	L	M	Medium	Immediate replacement to be found from Committee and also Music director to assist		
BSO8	Loss of Publicity Officer	L	L	Long term	Elect new Publicity Officer at next AGM		
BSO9	Loss of rehearsal venue	L	H	Medium	Alternative location to be found by Committee		
BSO10	Loss of Woodwind coordinators	L	M	Medium	Re-allocate tasks within specific section		
BSO11	Loss of Strings coordinators	L	M	Medium	Re-allocate tasks within specific section		
BSO12	Loss of Brass Coordinators	L	M	Medium	Re-allocate tasks within specific section		
BSO13	Loss of Percussion coordinator	M	H	Immediate	Employ professional team		
BSO14	Loss of Principal player	L	L	Medium	Throughout the Orchestra there is a high standard of playing in both principal and assistant positions. It would therefore be straightforward for a deputy to be provided from within the existing section		
BSO15	Loss of Leader	L	L	Immediate	Obtain alternative leader or ask deputy leader to stand in		
BSO16	Financial risk due to a run down of financial assets	L	M	Long term	Put on a few popular fund raising concerts which we know would attract a good audience. In addition increase subs amongst the members.		